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CERTIFICATE OF MAILING UNDER 37 CFR 1.8(a)

I hereby certify that this correspondence, along with any referred to as enclosed or attached, is being deposited with the United States Postal Service as First Class Mail, postage prepaid, in an envelope addressed to: Assistant Commissioner for Patents, Attn: Box Missing Parts, Washington, D.C. 20231, on this 9<sup>th</sup> day of May, 2001. Lee Brevard  
Lee Brevard

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant:  
**C.J. Stowe II et al.**

Serial No.: **09/785,842**

Filed: **February 16, 2001**

Title: **Water-Based Drilling Fluids  
Using Latex Additives**

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Group Art Unit:

Examiner:

Docket No.: **154-23110-US**

Attn: Box Missing Parts  
Assistant Commissioner for Patents  
Washington, D.C. 20231

TRANSMITTAL OF MISSING PARTS OF APPLICATION

Dear Sir:

In response to the Notice to File Missing Parts mailed March 19, 2001, Applicants enclose for filing in the above-captioned application the following documents:

- Copy of Notice of Missing Parts (PTO-1533);
- Combined Declaration and Power of Attorney;
- Nine (9) Sheets of Substitute (Formal) Drawings; and
- Return Postcard.

The Commissioner is authorized to charge the \$130.00 surcharge associated with this communication to Deposit Account No. 02-0429 (154-23110-US). The Commissioner is also authorized to charge any under payment or credit any over payment to Deposit Account No. 02-0429 (154-23110-US).

Date: May 9, 2001

Respectfully submitted,

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UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/785,842	02/16/2001	Calvin Joseph Stowe II	154-23110-US

CONFIRMATION NO. 3585

24923  
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## FORMALITIES LETTER



\*OC000000005874497\*

Date Mailed: 03/19/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).


- The oath or declaration is missing.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below. Applicant is given TWO MONTHS from the date of this Notice within which to correct the informalities indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

  
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Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE